

General information for applicants

Lennox Head Tornado Appeal Fund

What is the Lennox Head Tornado Recovery Appeal Fund?

As a result of the LH Tornado Appeal by the Lennox Head Chamber of Commerce funds are available to assist families and small businesses directly affected by the tornado.

Who can receive financial aid from the Fund?

Grants from the Appeal Fund will be made available to:

- individuals/households
- small businesses and farms
- community groups or volunteer organisations.

These information sheets provide advice on completing the application for Appeal funds for each of the specific areas listed above.

Who is eligible to receive Appeal funds?

To be eligible to receive Appeal funds, you must demonstrate that:

- your place of residence is located in the Lennox Head affected area *or* your small business or community/volunteer organisation is located or operates in the Lennox Head affected areas. These areas include Pacific Parade, Cliff Murray Lane, Stewart St, Lems Lane, Gibbon St, Lennox St, Foster St, Williams St, Ross St and the Lake Ainsworth Caravan Park Lennox Head.

and

- you have been affected directly or indirectly by the tornado. Direct effects may include damage to your property and belongings.

Am I still eligible for assistance if I have insurance?

Individuals and small businesses which have insurance may still be eligible for assistance and should consider lodging an application. However, it is important to note that the Appeal Fund does not replace insurance assistance.

Am I still eligible for assistance if I have already received other forms of assistance?

Yes. It is important, however, to note that the LHT Appeal Fund will take into account all sources of assistance provided to you in determining levels of assistance to be provided.

How will applications be assessed?

Each application will be assessed on its merits so that any special needs can be considered. Priority will be given to those who are most in need of assistance.

Will the information supplied be treated confidentially?

Information will be treated confidentially. All applications will be assessed by the LHT Appeal Fund Committee. The information collected from you will be shared with relevant Local, State and Commonwealth agencies for the sole purpose of determining your eligibility for financial assistance under this programme. (see privacy statement on application form)

What do I need to do to make an application?

You need to complete an application form. These can be obtained from: Ballina Shire Council, Lennox Head Post Office and online at www.lennoxchamber.com.au and www.ballina.nsw.gov.au

Where do I lodge the application?

Post to: Lennox Head Chamber of Commerce PO Box 11, Lennox Head NSW 2478

Your form needs to be lodged no later than July 31st 2010.

How long will it take to process the application?

Your application will be processed promptly after the closing date of the LHTAF. Cases of extreme hardship will be fast-tracked to relieve immediate financial support.

How is payment made?

Appeal fund monies will be paid by cheque only.

Who can I contact for further information?

Email: info@lennoxchamber.com.au or phone

Information for individual/householder applicants Lennox Head Tornado Appeal Fund

Guidelines applying specifically to individuals/householders

Individuals may be considered eligible by the Fund for assistance where:

- the place of residence is located within the Lennox Head affected area
- they are likely to experience difficulties in funding their own recovery as a result of losses incurred directly or indirectly because of the tornado, or the ability to secure other forms of commercial assistance.

If you have any questions regarding eligibility please call or email:

info@lennoxchamber.com.au

phone:

Information for small business applicants Lennox Head Tornado Appeal Fund

Guidelines applying specifically to small business

Small business may be considered eligible by the Fund for assistance where:

- they are located or operating in the Lennox Head affected area.
- they have investigated and exhausted all other avenues of assistance
- they have 5 or less employees (full time equivalent)
- the business supplies a significant source of household income
- the assistance available to small businesses will be based on the direct impact of tornado on the applicant's ability to earn an adequate income from their property.

If you have any questions regarding eligibility please call or email:

info@lennoxchamber.com.au

phone:

Information for community/volunteer group applicants Lennox Head Tornado Appeal Fund

Guidelines applying specifically to community/volunteer groups who seek assistance

Community or volunteer groups may be eligible for assistance where they are either affected by the tornado or proposing to provide assistance to the individuals and communities affected by the tornado.

Where the community/volunteer groups are affected by the tornado they must:

- operate within the Lennox Head affected areas, or
- have experienced damage to their property, or
- be experiencing difficulty in continuing to operate as a result of time commitments by members or reliance on income that has been affected by the impact of the tornado.

Community or volunteer groups can apply for funds to:

- undertake activities that will promote community recovery. These activities may include community projects, the provision of respite, and support for individuals affected by the tornado (eg occasional child care, transport etc). Community groups will be required to outline in writing the aims of the community development proposal and the proposed use of funds.

The Appeal Fund Committee may seek advice from local community recovery committees on the appropriateness of the proposals. Proposals should demonstrate how this assistance does not duplicate other forms of assistance already available.

If you have any questions regarding eligibility please call or email:

info@lennoxchamber.com.au

phone: